



INVITATION
TO THE ORDINARY & EXTRAORDINARY GENERAL ASSEMBLIES
OF MANNAI CORPORATION QPSC

Dear Shareholder,

The Board of Directors of Mannai Corporation QPSC (the "Corporation") have the pleasure to invite the shareholders of the Corporation (the "Shareholders") to attend the Ordinary General Assembly meeting to be held virtually on Tuesday, 2nd April, 2024 at 09.30 p.m. Doha time, and also to attend the Extraordinary General Assembly meeting to be held immediately following the Ordinary General Assembly meeting, after the registration is completed to consider, discuss and approve the items on the agendas. If the quorum is not met for any of the meetings, the meeting will be postponed and a second meeting will be held by the same electronic means on Tuesday, 23rd April, 2024 at 04.30 p.m. Doha time.

First: Agenda of the Ordinary General Assembly

1. Hearing the message of His Excellency the Chairman.
2. Hearing, discussing and approving the Board of Directors Report on the Corporation activities, future plan, financial position and final accounts for the year ended 31 December 2023.
3. Hearing, discussing and approving External Auditor's Report on the Balance Sheet, Final Accounts and Financial Statements of the Corporation for the year ended 31 December 2023, Independent Limited Assurance Report and the ICOFR Report.
4. Discussing and approving the Corporation's annual balance sheet and profit and loss account for the year ended 31 December 2023.
5. Reviewing and approving the Board of Directors' proposal for a cash dividend payment for year ended 31 December 2023 of QR0.25 per share, being 25% of the nominal share value.
6. Discussing and approving the Corporate Governance Report of the Corporation for the year 2023.
7. Absolving the Chairman and members of the Board of Directors for the year ended 31 December 2023 and approving their remuneration.
8. Appointing the External Auditor for the year 2024 and fixing their remuneration.
9. Authorizing Mr. Khalid Ahmed Al Mannai with all the powers to take the procedures necessary for execution of Assembly resolutions before all the official authorities and entities in Qatar.

Second: Agenda of the Extraordinary General Assembly

1. Hearing the message of His Excellency the Chairman.
2. Considering, discussing and approving the recommendation of the Board of Directors for increasing the maximum shareholding of non-Qataris in the share capital of the Corporation up to 100% after obtaining necessary approvals from the proper authorities.
3. Approving the amendment of Article (15) of the Amended Articles of Association of the Corporation which reads:
"Non-Qatari nationals may buy company shares, whereby their shareholding shall not exceed 49% of the company shares"

To read after amendment as follows:





"Non-Qataris may hold up to 100% of the share capital of the company"

4. Authorizing Mr. Khalid Ahmed Al Mannai with all the powers necessary for carrying out the necessary amendments to the Amended Articles of Association of the Corporation (including the authority to sign the final version of the amended Articles of Association) in coordination with the Ministry of Commerce and Industry and to complete the required formalities and procedures before all official authorities in the State of Qatar including but not limited to the Ministry of Justice.

A copy of the Corporation's Financial Statements for 2023, Board of Directors' Report, and External Auditor's Report for the same year are published in local newspapers and on the Corporation's website www.mannai.com for your ready reference.

Documents and Information Required for Registration

For Natural Persons:

- Copy of valid Identification document (ID or passport).
- Proxy form signed by the Shareholder in case he/she is willing to deputize another Shareholder to attend the meeting (please refer to Corporation's website for a copy of the proxy form template).
- Mobile number.
- NIN number.
- Any other supporting documents that the Shareholder deems necessary to be presented, if applicable (Inheritance certificate, power of attorney etc.).

For Legal Persons:

- Authorization letter or proxy form signed by an authorized signatory of the company/legal person and stamped by the company/legal person's official stamp (please refer to Corporation's website for a copy of the proxy form template).
- Copy of valid Commercial Registration and Computer Card of the company/legal person.
- Copy of valid identification document (ID or passport) of the representative.
- Mobile number of the representative.
- NIN number.
- Any other supporting documents that the Shareholder deems necessary to be presented, if applicable (Inheritance certificate, power of attorney etc.).

Registration Process

To participate in the meeting, shareholders may send an e-mail message to the following e-mail address: alphaqatar2020@gmail.com and enclose copies of identification documents as aforesaid.

A link for registration will be sent to the shareholders whose contact details are received.

Upon registration, another link will be shared for virtually participating in the meeting.

The registration process will commence at 08:30 p.m. Doha time on the date of the meeting.





NOTES:

1. This invitation shall be deemed as a legal announcement to all shareholders without the need to send a special invitation by post in accordance with Qatar's Commercial Companies Law No. (11) of 2015 (as amended).
2. Only Shareholders listed on the Qatar Exchange/Qatar Central Securities Depository's shares register issued upon the close of trading on the date of the General Assembly shall have the right to attend and vote.
3. It is not permitted to grant proxy to a non-Shareholder of the Corporation or to a member of the Board of Directors. The number of shares held by a proxy holder must not exceed 5% of total share capital of the Corporation. Persons lacking capacity (including minors and persons placed under guardianship) shall be represented by their legal representative.
4. In the event of a failure to attain a quorum for the general assembly, the proxies issued to attend the first meeting shall be considered valid and effective for any following meeting, unless they are expressly cancelled by the concerned Shareholder via a notice issued to the Company Secretary of the Corporation at least two days prior to the date of the meeting.
5. Every individual Shareholder may authorize another Shareholder to participate in the meeting, provided that such an authorization is in writing and given specifically for the purpose of participation in the meeting.

**Hamad Bin Abdulla Bin Khalifa Al Thani
Chairman**

For more information and to obtain a copy of the proxy form, please visit the Corporation's website www.mannai.com or call the following numbers:

+974 44558384
+974 44558383
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